

Facilitator's Responsibilities JWSA

A facilitator, selected by the board of directors (BOD), will serve a three-year term and will select three jurors to review the applications. At least one of the jurors will be a charter member if possible, and there will be at least one juror carried over from the previous year. Jurors and facilitators will not be eligible to apply for the scholarship in the years during which they are serving.

The facilitator will post the Call for Applications annually, in September, in the Colleagues newsletter and on the COC web site, and will receive proposals either by email or post. The facilitator will check with the BOD to determine applicants' eligibility status, and will remove applicant names and information page(s) before forwarding application information to the jurors.

After deliberation, the jurors will give the results to the facilitator who will inform the BOD and all applicants of the results of their proposals. The facilitator will request the check for scholarship payment from the BOD treasurer who will mail the check to any recipient(s).